

# TRINITY UNITED METHODIST CHURCH

## GENERAL FEE SCHEDULE

The following general fees are designed to cover the cost of operating the building and its facilities. The general fees do not include custodial or other special service costs. These service costs will be additionally assessed in accordance with the "Schedule of Additional Fees".

- Checks should be made payable to Trinity United Methodist Church.
- *Reduction of fees may be considered in special situations at the discretion of the pastor or Trustees, upon written request submitted with the "Application for Use".*

Persons or organizations desiring to use the building or its facilities shall be designated by the Church as qualifying for one of the three following classes.

Category I: Trinity United Methodist Church ministries and activities; organizations officially sponsored by Trinity United Methodist Church (e.g. scouts, Sunday School classes, etc.)

- |                      |           |
|----------------------|-----------|
| • Fellowship Hall    | No Charge |
| • Kitchen            | No Charge |
| • Multi-purpose room | No Charge |
| • Sanctuary          | No Charge |
| • Mt. Olivet Room    | No Charge |
| • Creation Room      | No Charge |

Category II: Persons who desire the use of the building or its facilities for personal or family occasions (e.g. baby/bridal showers, birthday/anniversary celebrations, family reunions, etc.)

- |                        | <u>Members</u> | <u>Non-members</u> |
|------------------------|----------------|--------------------|
| • Fellowship Hall      | \$50/day       | \$100/day          |
| • Kitchen (Appliances) | \$100/day*     | \$150/day*         |
| • Multi-purpose room   | \$25/day       | \$ 50/day          |
| • Sanctuary            | \$75/day       | \$150/day          |
| • Mt. Olivet Room      | \$25/day       | \$50/day           |
| • Creation Room        | \$25/day       | \$50/day           |

NOTE: Funeral reception for members - no charge

Category III: Other non-profit organizations or ministries (e.g. other churches, parachurch ministries, etc.) and for-profit organizations

- |                        | <u>Non-Profit</u> | <u>For-Profit</u> |
|------------------------|-------------------|-------------------|
| • Fellowship Hall      | \$125/day         | \$225/day         |
| • Kitchen (Appliances) | \$125/day*        | \$225/day*        |
| • Multi-purpose room   | \$50/day          | \$100/day         |
| • Sanctuary            | \$125/day         | \$225/day         |
| • Mt. Olivet Room      | \$50/day          | \$100/day         |
| • Creation Room        | \$50/day          | \$100/day         |

NOTE: Waivers may be considered according to policy

\*this includes a \$50 security deposit, refundable if all procedures are followed

Category IV: Weddings - in accordance with the Church's Wedding Policy  
**Fees: See Wedding Policy**

**SCHEDULE OF ADDITIONAL FEES**

Set-up and tear down of chairs and tables:	1-99 persons 100+ persons	\$100.00 \$150.00
Sound System and Light System Operator		\$20.00 per hour
Kitchen Help (per helper):		\$20.00 per hour
Custodial Clean-Up (mopping FH, etc.)		\$50.00
Responsible Person:		\$20.00 per hour
Room Fees:	In accordance with current General Fee Schedule	
Wedding Fee:	In accordance with current Wedding Policy	
Use of Piano:	The pianos are tuned according to the needs of the church music program. If you wish the piano to be tuned for your event, you will need to schedule the tuning with Trinity's approved piano tuner, consult with the church office secretary for available tuning times, and pay for the tuning. Trinity's approved piano tuner is Engle Piano Service-Ron Engle, phone number 432-7299.	
Additional Equipment:	Contact office staff for details on fees and availability	

Required payments may be made at: Trinity United Methodist Church  
415 Bridge Street  
New Cumberland, PA 17070

If you have additional questions, please call the Church Office at: 717-774-7146